



Penguin Preschool

Assessment

Policy

Purpose

This policy outlines how our setting assesses children's progress in line with the EYFS statutory requirements and Leicestershire Local Authority guidance. Assessment is used to understand each child's development, plan next steps, and identify any additional support needs.

Principles

- Assessment is ongoing, accurate, and meaningful, based on observations and professional judgment.
- We value child-led play and adult-led activities as key contexts for observation.
- Assessment is inclusive, supporting all children, including those with SEND or additional needs.

Types of Assessment

We use a range of assessment methods to monitor and support children's development:

Two-Year Progress Check

Completed for all children between 24–36 months, in line with EYFS requirements. Shared with parents/carers and, where appropriate, the Health Visiting Team as part of the Integrated Health Review.

Transition Report

Completed when a child moves to another setting or school. Summarises the child's development across the prime and specific areas of learning.

Ongoing Observations

Regular observations during play and adult-led activities. Recorded in the child's learning journal and used to inform planning.

Integrated Health Review

Liaison with the Health Visiting Team in line with Leicestershire guidance. Information shared securely and appropriately to support the child's development.

Professional Judgement

Practitioners use knowledge of child development, observations, and interactions to assess progress. Assessment considers the whole child, including well-being, confidence, and engagement.

Responding to Concerns

If a child is not meeting expected developmental levels or there is a SEND concern, we follow the Graduated Approach Toolkit:

- Assess – Gather observations and evidence.
- Plan – Agree strategies with parents/carers.
- Do – Implement targeted support.
- Review – Monitor progress and adjust as needed.

Partnership with Parents and Professionals

Parents/carers are involved in all stages of assessment. We work collaboratively with external professionals, including health visitors and SEND specialists, where appropriate.

Confidentiality

All assessment records are stored securely and shared only with those who need the information to support the child's development.

Reviewed 17/8/2026 Sarah Fielding